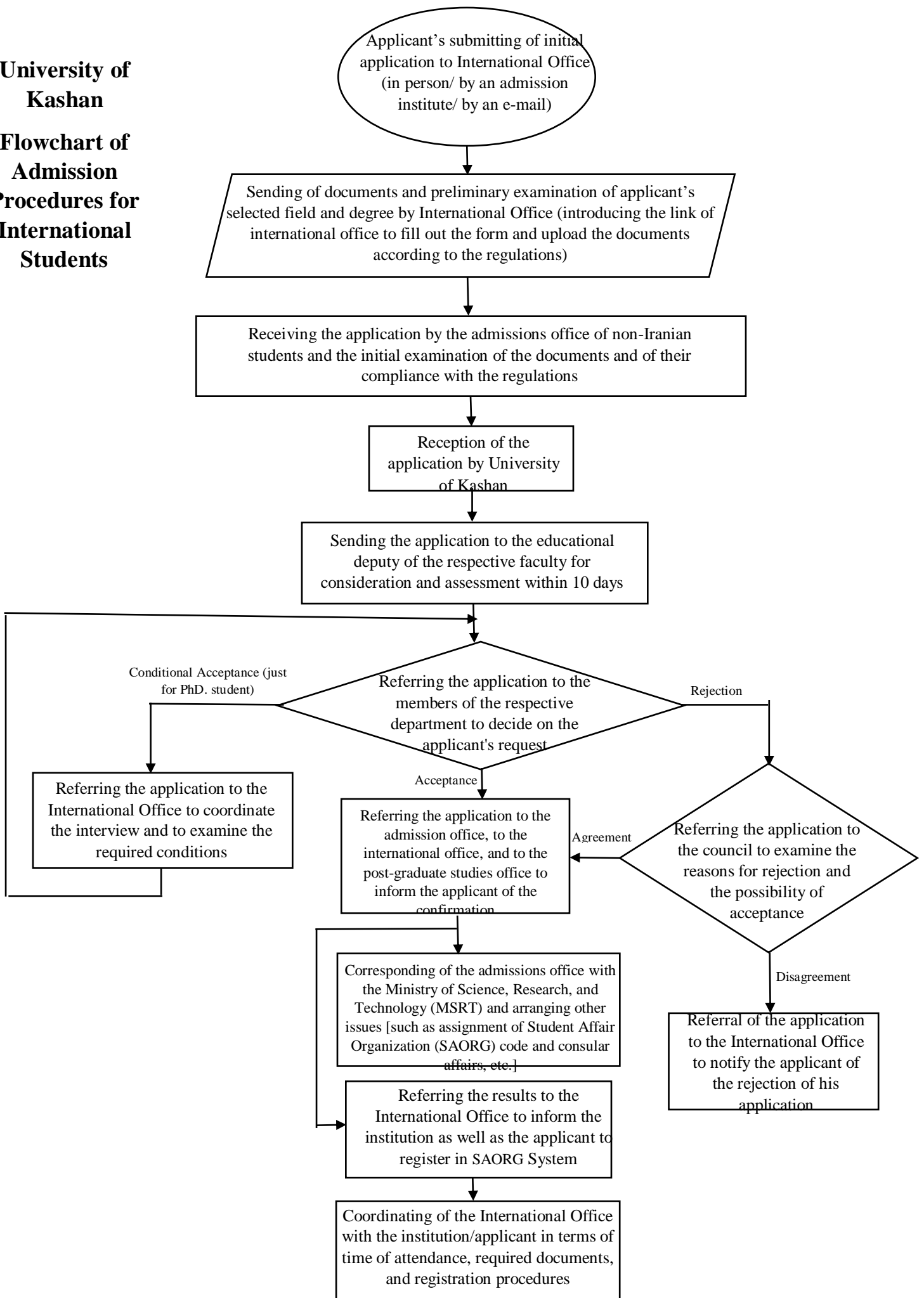
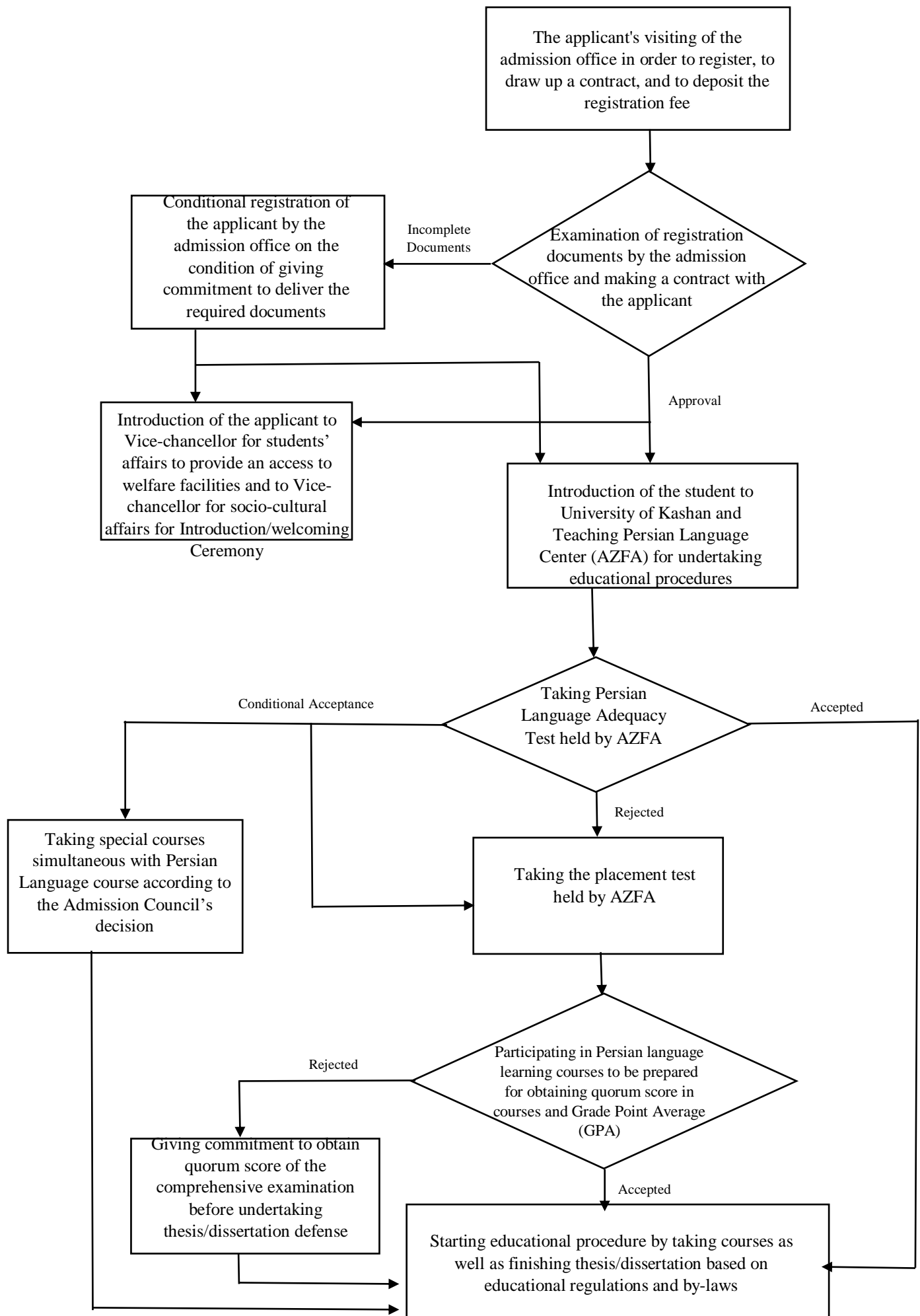


**University of
Kashan**

**Flowchart of
Admission
Procedures for
International
Students**





Kashan university flowchart of admission process [and study] of non-Iranian students

Submitting the applicant's initial application to the international office (in person/admission institute/E-mail)

Sending the documents and preliminary review of the application for the chosen field and degree by the international office (introducing the link of international office to fill out the form and upload the documents according to the regulations)

Receiving the application by the admissions office of non-Iranian students and the initial review of the documents and compliance with the regulations

Application received by the university campus

Sending the request to the educational deputy of the respective faculty for assessment and their opinion within 10 days

Referring the request to the members of the respective academic department regarding the applicant's acceptance

Disagreement

Referral of the application to the council to examine the reasons for opposition and the possibility of acceptance

Disagreement

Referral of the application to the international office to notify the applicant of the rejection of acceptance

Conditional acceptance (particularly to PHD student)

Referring the application to the international office to coordinate the interview and meet the application requirements

Agreement

Referral of the application to the admissions office, the international office and the graduate studies office to announce the acceptance of the applicant

Correspondence with the Ministry of Science, Research and Technology (MSRT) and other matters (assignment of Student Affair Organization (saorg) code and consular affairs, etc.) by the admissions office

Referral to the international office to inform the institution and the applicant, and register in the Student Affairs system (sajjad)

Coordination with the institution/applicant regarding the time of attendance, necessary documents and details of registration procedures by the international office

The applicant's visit to the admissions office in order to register, conclude a contract and deposit the registration fee

Checking the registration documents by the admission office and signing a contract with the student

Incomplete Documents

Conditional registration and commitment to complete the documents by the admission office

Introducing the student to the student vice-chancellor to benefit from welfare facilities and cultural vice-chancellor for introduction

Approval

Introducing the student to the university campus and Persian Language Learning (AZFA) Center for educational purposes

Adequacy test held by Persian Language learning center

Accepted

Starting the educational process and obtaining courses and thesis / dissertation based on educational rules

Rejected

Holding the placement test by Persian Language Learning center

Participation in Persian Language Learning courses and different levels and obtaining quorum score in courses and GPA (Grade Point Average)

Accepted

Rejected

Commitment to obtaining quorum score of comprehensive examination before thesis/dissertation defense

Conditional acceptance

Taking lessons simultaneously with Persian Language Learning course according to the Admissions Council opinion